

CORPORATE ISSUES- FEES AND CHARGES WEF 01/04/2023 - 31/03/2024

SERVICE : **GUILDHALL (excl LEASE OR TENDER) , CITY HALL & COMMITTEE ADMIN (CX)**
 NOT SUBJECT TO VAT UNLESS STATED IN END COLUMN

	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2022/23 £	
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GUILDHALL**ROOM HIRE:**

Guildhall Room Hire Fee	212.00	218.40	218.40	
Private & Specialist Tours (Charge per person)				
- Classification 1 (minimum booking of 10 people) *				
Monday to Saturday 60-90 minutes	5.40	5.60	5.60	inc VAT
Monday to Saturday 120-180 minutes	9.60	9.90	9.90	inc VAT
- Classification 2 (minimum booking for 15 people)**				
Monday to Sunday 60-90 minutes	8.00	8.20	8.20	inc VAT
Monday to Sunday 120-180 minutes	8.30	8.60	8.60	inc VAT

* Where a private tour is booked during the day and interferes with public tours

** Where a tour is outside of normal working hours - evenings Monday-Friday
 all day Saturday and Sunday) & Any other Specialist tours, talks & events

CITY HALL**ROOM HIRE:**

Charities & organisations with Council representation (per half day)				
- City Hall (Large Committee rooms, 1 and 2)	35.00	37.00	39.00	inc VAT
- City Hall (Small Committee rooms, 3 and 4)	25.00	26.00	27.50	inc VAT
Lincs non-profit making organisations (per half day)				
- City Hall (Large Committee rooms, 1 and 2)	60.00	62.00	65.50	inc VAT
- City Hall (Small Committee rooms, 3 and 4)	35.00	37.00	39.00	inc VAT
Other users including Government and Court use (per half day)				
- City Hall (Large Committee rooms, 1 and 2)	140.00	145.00	152.50	inc VAT
- City Hall (Small Committee rooms, 3 and 4)	95.00	98.00	103.00	inc VAT
Supplement for evening use	50%	50%	50%	
Drinks (per delegate per half day)	2.60	3.00	3.20	inc VAT
Cancellation Fee	10.00	12.00	12.50	

COMMITTEE SERVICES

- Supplying a copy of or extract from a document (excluding site plans or planning decision notices) (plus postage)	8.00	8.20	8.60	inc VAT
- Council Summons (per year) (Incl postage & packing)	202.80	-	-	

CORPORATE ISSUES- FEES AND CHARGES WEF 01/04/2023 - 31/03/2024

SERVICE : **REPRESENTATION OF PEOPLES ACT (CX)**
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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2022/23 £	
ELECTORAL SERVICES				
STATUTORY:				
Public Sales				
- Sale of Electoral Register per 1000 names, or part (plus cost postage & packing)				
Paper copy				
- initial fee	10.00	10.00	10.00	
- per 1000 names, or part	5.00	5.00	5.00	
Data				
- initial fee	20.00	20.00	20.00	
- per 1000 names, or part	1.50	1.50	1.50	
- Sale of Marked Register per 1000 names, or part (plus cost postage & packing)				
Paper copy				
- initial fee		10.00	10.00	
- per 1000 names, or part		2.00	2.00	
Data				
- initial fee		10.00	10.00	
- per 1000 names, or part		1.00	1.00	
- Copies of Candidate's Expenses (per side)	0.20	0.20	0.20	
NON-STATUTORY:				
- Postage & Packing of Register of Electors	23.20	-	-	
- Hire of Ballot Boxes	9.40	-	-	inc VAT

CORPORATE ISSUES- FEES AND CHARGES WEF 01/04/2023 - 31/03/2024

SERVICE : **LICENSING (DCE)**
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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2022/23 £
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Please Note on All Licensing Fees and Charges for any Cheques that bounce there will be a £10.00 Charge Incurred

HACKNEY CARRIAGES

- Vehicle Licence/Renewal (one year)	137.00	137.00	149.00	
- Plates Deposit (refundable)	13.00	13.00	13.00	
- Replacement Plate(s)	16.00	16.00	20.00	
-Test Certificate admin fee	17.00	17.00	19.00	
- Change of Vehicle/HV/Reg	70.00	70.00	75.00	
-Change of Owner (Previously in above)	46.00	46.00	51.00	
- Driver Licence (one year)	129.00	129.00	139.00	
- Driver Licence (three year)	229.00	229.00	257.00	
- Drivers Knowledge Test	37.00	37.00	41.00	
-DBS check (enhanced)	40.00	40.00	Recharged at cost	
-DBS check (standard)	23.00	23.00	Recharged at cost	
-DVLA Check	3.00	3.00	Recharged at cost	plus VAT
-DVLA Check - (Non UK driving licences)	15.00	15.00	Recharged at cost	plus VAT
- Badge Deposit (refundable)	6.00	6.00	6.00	
- Badge Replacement (previously in above)	8.00	8.00	15.00	

PRIVATE HIRE

- Vehicle Licence/Renewal (one year)	113.00	113.00	122.00	
- Plates Deposit (refundable)	13.00	13.00	13.00	
- Replacement Plate(s)	16.00	16.00	20.00	
-Test Certificate admin fee	17.00	17.00	19.00	
- Change of Vehicle/Operator/HV/Reg	70.00	70.00	75.00	
-Change of Owner (Previously in above)	46.00	46.00	51.00	
- Driver Licence (one year)	95.00	95.00	106.00	
- Driver Licence (three year)	195.00	195.00	228.00	
- Drivers Knowledge Test	37.00	37.00	41.00	
-DBS check (enhanced)	40.00	40.00	Recharged at cost	
-DBS check (standard)	23.00	23.00	Recharged at cost	
-DVLA Check	3.00	3.00	Recharged at cost	plus VAT
-DVLA Check - (Non UK driving licences)	15.00	15.00	Recharged at cost	plus VAT
- Badge Deposit (refundable)	6.00	6.00	6.00	
- Badge Replacement (previously in above)	8.00	8.00	15.00	
- Operators Licence (five years) 10 Vehicles or More	1,071.00	1,071.00	1,171.00	
- Operators Licence (five years) less than 10 Vehicles	347.00	347.00	381.00	

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LICENCES AND CERTIFICATES

Dangerous Wild Animals	488.00	488.00	523.00
Dangerous Wild Animals Renewal	201.00	201.00	220.00
Horse Registration Fee	62.00	62.00	68.00
Sex Establishment New Licence Application Fee	504.00	504.00	539.00
Sex Establishment New Licence Issue Fee	209.00	209.00	229.00
Sex Establishment Renewal Application Fee	201.00	201.00	220.00
Sex Establishment Renewal Issue Fee	186.00	186.00	203.00
Sex Establishment Transfer Application Fee	85.00	85.00	93.00
Sex Establishment Transfer Issue Fee	201.00	201.00	220.00
Sex Establishment Variation Application Fee	349.00	349.00	370.00
Sex Establishment Variation Issue Fee	31.00	31.00	34.00

STREET TRADING

Street Trading Consent - Initial Application			
- Initial Administration Fee	318.00	318.00	336.00
- Initial Annual Consent Fee	31.00	31.00	34.00
Renewal Consent Fee			
- Renewable Annual Administration Fee	31.00	31.00	34.00
- Renewable Annual Consent Fee	31.00	31.00	34.00

ANIMAL ACTIVITIES LICENCE

Animal Activities Licence	300.00	300.00	315.00	plus Vet Fees
Request Re-Inspection for Star Review	130.00	130.00	137.00	
Requesting Variation of the Licence	118.00	118.00	124.00	
Performing Animals Licence*	255.00	255.00	268.00	plus Vet Fees

* 10% Discount for Charities

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LICENCES AND CERTIFICATES			
Scrap Metal Dealers & Motor Salvage Operators			
New Application	948.00	948.00	1,016.00
Site Renewal	743.00	743.00	813.00
Collectors Licence	271.00	271.00	288.00
Variations			
- Add New Site Manager (Existing within LA area)	10.50	10.50	10.50
- Add New Site Manager (Not Existing within LA area)	69.00	69.00	69.00
- Remove Site Manager (Existing within LA area)	10.50	10.50	10.50
- Duplicate Licence	10.50	10.50	10.50
- Change of Trading Name	10.50	10.50	10.50
Remove a Site			
- Refund In Year 1**	284.00	284.00	313.00
- Refund In Year 2**	129.00	129.00	144.00
- In Year 3	15.00	15.00	15.00
Add a Site			
- In Year 1	511.00	511.00	542.00
- In Year 2	344.00	344.00	372.00
- In Year 3	201.00	201.00	203.00
Collectors Licence to Site Licence			
- In Year 1	630.00	630.00	688.00
- In Year 2	497.00	497.00	535.00
- In Year 3	351.00	351.00	383.00
Site Licence to Collectors Licence			
- Refund In Year 1**	13.00	13.00	25.00
- In Year 2**	142.00	142.00	144.00
- In Year 3	271.00	271.00	288.00
Surrender Collectors Licence			
- Refund In Year 1**	124.00	124.00	135.00
- Refund In Year 2**	62.00	62.00	68.00
** This is a Refund			

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LICENCES AND CERTIFICATES			
Premises Licence - Grant/Variation (Not change of name/address or premises supervisor)			
- NDRV £0 - £4,300	100.00	100.00	100.00
- NDRV £4,301 - £33,000	190.00	190.00	190.00
- NDRV £33,001 - £87,000	315.00	315.00	315.00
- NDRV £87,001 - £125,000	450.00	450.00	450.00
- NDRV £125,001 and over	635.00	635.00	635.00
Premises Licence - Annual			
- NDRV £0 - £4,300	70.00	70.00	70.00
- NDRV £4,301 - £33,000	180.00	180.00	180.00
- NDRV £33,001 - £87,000	295.00	295.00	295.00
- NDRV £87,001 - £125,000	320.00	320.00	320.00
- NDRV £125,001 and over	350.00	350.00	350.00
Premises Licence - Variation Fee in Transition			
- NDRV £0 - £4,300	20.00	20.00	20.00
- NDRV £4,301 - £33,000	60.00	60.00	60.00
- NDRV £33,001 - £87,000	80.00	80.00	80.00
- NDRV £87,001 - £125,000	100.00	100.00	100.00
- NDRV £125,001 and over	120.00	120.00	120.00
For premises used exclusively or primarily in the business of selling alcohol for consumption on the premises and within bands D & E - the following multiplier applies - Band D x 2, Band E x 3			
Premises Licence - Grant/Variation (Not change of name/address or premises supervisor)			
- NDRV £87,001 - £125,000	900.00	900.00	900.00
- NDRV £125,001 and over	1,905.00	1,905.00	1,905.00
Premises Licence - Annual			
- NDRV £87,001 - £125,000	640.00	640.00	640.00
- NDRV £125,001 and over	1,050.00	1,050.00	1,050.00
Club Premises Certificates -Grant/Variation (Not change of name, alteration of club rules or registered address)			
- NDRV £0 - £4,300	100.00	100.00	100.00
- NDRV £4,301 - £33,000	190.00	190.00	190.00
- NDRV £33,001 - £87,000	315.00	315.00	315.00
- NDRV £87,001 - £125,000	450.00	450.00	450.00
- NDRV £125,001 and over	635.00	635.00	635.00
Club Premises Certificates - Annual			
- NDRV £0 - £4,300	70.00	70.00	70.00
- NDRV £4,301 - £33,000	180.00	180.00	180.00
- NDRV £33,001 - £87,000	295.00	295.00	295.00
- NDRV £87,001 - £125,000	320.00	320.00	320.00
- NDRV £125,001 and over	350.00	350.00	350.00

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LICENCES AND CERTIFICATES			
Copy of Licence/Certificate/Notice or Summary on theft or loss of:			
- Premises Licence or Summary	10.50	10.50	10.50
- Club Premises Certificate or Summary	10.50	10.50	10.50
- Personal Licence	10.50	10.50	10.50
- Temporary Events Notice	10.50	10.50	10.50
Change of name or address			
- Holder of Premises Licence	10.50	10.50	10.50
- Personal Licence	10.50	10.50	10.50
Change of name or alteration to club rules	10.50	10.50	10.50
Change of relevant registered address of club	10.50	10.50	10.50
Vary specific individual as premises supervisor	23.00	23.00	23.00
Transfer Premises Licence	23.00	23.00	23.00
Interim Authority Notice	23.00	23.00	23.00
Provisional Statement	315.00	315.00	315.00
Temporary Events Notice	21.00	21.00	21.00
Personal Licences			
- Grant/Renewal	37.00	37.00	37.00
Minor Variation of a Premises Licence/Club Premises Certificate	89.00	89.00	89.00
Notification of Interest	21.00	21.00	21.00

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	PREVIOUS 2021/22 £	CURRENT 2022/23 £	PROPOSED 2022/23 £
GAMBLING ACT - PERMIT FEES			
FEC Gaming Machine -			
- Application Fee	300.00	300.00	300.00
- Renewal Fee	300.00	300.00	300.00
Prize Gaming -			
- Application Fee	300.00	300.00	300.00
- Renewal Fee	300.00	300.00	300.00
Alcohol Licences Premises - Notification of less than 2 Machines			
- Application Fee	50.00	50.00	50.00
Alcohol Licences Premises - More than 2 Machines			
- Application Fee	150.00	150.00	150.00
- Annual Fee	50.00	50.00	50.00
- Transitional Application Fee	100.00	100.00	100.00
Club Gaming Permit -			
- Application Fee	200.00	200.00	200.00
- Annual Fee	50.00	50.00	50.00
- Renewal Fee	200.00	200.00	200.00
- Transitional Application Fee	100.00	100.00	100.00
Club Gaming Machine Permit -			
- Application Fee	200.00	200.00	200.00
- Annual Fee	50.00	50.00	50.00
- Renewal Fee	200.00	200.00	200.00
- Transitional Application Fee	100.00	100.00	100.00
Club Fast-track for Gaming Permit or Gaming Machine Permit -			
- Application Fee	100.00	100.00	100.00
- Annual Fee	50.00	50.00	50.00
- Renewal Fee	100.00	100.00	100.00
- Transitional Application Fee			
Small Society Lottery Registration -			
- Application Fee	40.00	40.00	40.00
- Annual Fee	20.00	20.00	20.00

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GAMBLING ACT - PERMIT FEES cont.			
FEC Permits -			
- Change of Name	25.00	25.00	25.00
- Copy of Permit	15.00	15.00	15.00
Prize Gaming Permits -			
- Change of Name	25.00	25.00	25.00
- Copy of Permit	15.00	15.00	15.00
Alcohol Licences Premises - Notification of More than 2 Machines -			
- Change of Name	25.00	25.00	25.00
- Copy of permit	15.00	15.00	15.00
- Variation	100.00	100.00	100.00
- Transfer	25.00	25.00	25.00
Club Gaming Permit -			
- Copy of Permit	15.00	15.00	15.00
- Variation	100.00	100.00	100.00
Club Gaming Machine Permit			
- Copy of Permit	15.00	15.00	15.00
- Variation	100.00	100.00	100.00

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GAMBLING ACT - APPLICATION FEES			
Classes of Premises Licence -			
Regional Casino Premises Licence -			
- Application Fee in respect of Provisional statement premises	8,000.00	8,000.00	8,000.00
- Fee in respect of other premises	15,000.00	15,000.00	15,000.00
- Annual Fee	15,000.00	15,000.00	15,000.00
- Application to vary licence	7,500.00	7,500.00	7,500.00
- Application to transfer a licence	6,500.00	6,500.00	6,500.00
- Application for reinstatement of a licence	6,500.00	6,500.00	6,500.00
- Application for provisional statement	15,000.00	15,000.00	15,000.00
Large Casino Premises Licence -			
- Application Fee in respect of Provisional statement premises	5,000.00	5,000.00	5,000.00
- Fee in respect of other premises	10,000.00	10,000.00	10,000.00
- Annual Fee	10,000.00	10,000.00	10,000.00
- Application to vary licence	5,000.00	5,000.00	5,000.00
- Application to transfer a licence	2,150.00	2,150.00	2,150.00
- Application for reinstatement of a licence	2,150.00	2,150.00	2,150.00
- Application for provisional statement	10,000.00	10,000.00	10,000.00
Small Casino Premises Licence -			
- Application Fee in respect of Provisional statement premises	3,000.00	3,000.00	3,000.00
- Fee in respect of other premises	8,000.00	8,000.00	8,000.00
- Annual Fee	5,000.00	5,000.00	5,000.00
- Application to vary licence	4,000.00	4,000.00	4,000.00
- Application to transfer a licence	1,800.00	1,800.00	1,800.00
- Application for reinstatement of a licence	1,800.00	1,800.00	1,800.00
- Application for provisional statement	8,000.00	8,000.00	8,000.00
Converted Casino premises licence -			
- Annual Fee	3,000.00	3,000.00	3,000.00
- Application to vary licence	2,000.00	2,000.00	2,000.00
- Application to transfer a licence	1,350.00	1,350.00	1,350.00
- Application for reinstatement of a licence	1,350.00	1,350.00	1,350.00

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GAMBLING ACT - APPLICATION FEES			
Bingo Premises Licence -			
- Application Fee in respect of Provisional statement premises	1,200.00	1,200.00	1,200.00
- Fee in respect of other premises	3,500.00	3,500.00	3,500.00
- Annual Fee	1,000.00	1,000.00	1,000.00
- Application to vary licence	1,750.00	1,750.00	1,750.00
- Application to transfer a licence	1,200.00	1,200.00	1,200.00
- Application for reinstatement of a licence	1,200.00	1,200.00	1,200.00
- Application for provisional statement	3,500.00	3,500.00	3,500.00
Adult Gaming centre Premises Licence -			
- Application Fee in respect of Provisional statement premises	1,200.00	1,200.00	1,200.00
- Fee in respect of other premises	2,000.00	2,000.00	2,000.00
- Annual Fee	1,000.00	1,000.00	1,000.00
- Application to vary licence	1,000.00	1,000.00	1,000.00
- Application to transfer a licence	1,200.00	1,200.00	1,200.00
- Application for reinstatement of a licence	1,200.00	1,200.00	1,200.00
- Application for provisional statement	2,000.00	2,000.00	2,000.00
Betting premises (track) Licence -			
- Application Fee in respect of Provisional statement premises	950.00	950.00	950.00
- Fee in respect of other premises	2,500.00	2,500.00	2,500.00
- Annual Fee	1,000.00	1,000.00	1,000.00
- Application to vary licence	1,250.00	1,250.00	1,250.00
- Application to transfer a licence	950.00	950.00	950.00
- Application for reinstatement of a licence	950.00	950.00	950.00
- Application for provisional statement	2,500.00	2,500.00	2,500.00
Family Entertainment centre premises licence:			
- Application Fee in respect of Provisional statement premises	950.00	950.00	950.00
- Fee in respect of other premises	2,000.00	2,000.00	2,000.00
- Annual Fee	750.00	750.00	750.00
- Application to vary licence	1,000.00	1,000.00	1,000.00
- Application to transfer a licence	950.00	950.00	950.00
- Application for reinstatement of a licence	950.00	950.00	950.00
- Application for provisional statement	2,000.00	2,000.00	2,000.00

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GAMBLING ACT - APPLICATION FEES			
Betting premises (other) Licence			
- Application Fee in respect of Provisional statement premises	1,200.00	1,200.00	1,200.00
- Fee in respect of other premises	3,000.00	3,000.00	3,000.00
- Annual Fee	600.00	600.00	600.00
- Application to vary licence	1,500.00	1,500.00	1,500.00
- Application to transfer a licence	1,200.00	1,200.00	1,200.00
- Application for reinstatement of a licence	1,200.00	1,200.00	1,200.00
- Application for provisional statement	3,000.00	3,000.00	3,000.00
Change of Circumstance fee	50.00	50.00	50.00
Copy of Licence Fee	25.00	25.00	25.00