

**Present:** Liam Scully (*in the Chair*), Angela Andrews (City of Lincoln Council), Jacqui Bunce (NHS), Tim Chambers (Cool Data), Lord Cormack (House of Lords), Julian Free (University of Lincoln), Valerie Johnson (St Marks), Caroline Killeavy (YMCA), Ursula Lidbetter (Lincolnshire Co-operative), Karl McCartney MP (Lincoln Constituency MP), Councillor Ric Metcalfe (City of Lincoln Council), Peter Neil (Bishop Grosseteste University) and Edward Strange (Brewin Dolphin)

**Also in Attendance:** Kate Ellis (Major Developments Director), Gill Wilson (Growth Strategy and Funding Manager), Jaclyn Gibson (Chief Finance Officer) and Steve Welsby (Communications Manager)

**25. Apologies for Absence**

The Democratic Services and Elections Manager advised that Gary Headland from the Lincoln College had resigned from the Board leaving an additional vacancy to be filled alongside the Police and Crime Commissioner.

The Chair expressed his thanks on behalf of the Board for Gary's services and advised that officers would work together to appoint a new replacement.

Julian Free was also welcomed as the new representative for Lincoln University.

**26. Declarations of Interest**

The Chair advised the Board that individuals would not need to declare an interest in individual projects when the subject for discussion was part of the wider programme, therefore, no declarations of interest were received.

**27. Minutes of the last meeting held on 14 January 2022**

RESOLVED that the minutes of the Board held on 14<sup>th</sup> January be confirmed as a correct record.

**28. Investment Sub-Committee Update (Verbal Report)**

Angela Andrews (Chair of the Investment Sub-Committee) advised the Board, specifically new members, that the role of the Investment Sub-Committee was to evaluate a range of cases with a view to allocate funding subject to a number of conditions.

She advised that there were additional funds to allocate due to the HIVE project being removed. Officers looked at new and outstanding projects but no new projects were an appropriate fit so after reviewing some existing projects, five were considered (HEAT, Lincoln Science and Innovation, the Barbican, Sincil Bank and Store of Stories). A couple of projects that fell were asked to put in a more detailed business case for further consideration by the Sub-Committee.

Concerns were raised with regards to the amount of monies allocated to a project which wasn't match funded but it was concluded that the final decision would be

made by the Department for Business, Energy and Industrial Strategy to approve the allocation of funds.

A member of the Board raised a concern regarding the eligibility of funding for Greyfriars and officers highlighted that there was currently a funding gap and advised that a proposal be put forward for additional funding.

RESOLVED that the update be noted.

**29. Project Programme Update (Verbal Report)**

Gill Wilson (Growth Strategy and Funding Manager) provided a brief update on the twelve outstanding projects and explained they had now all been submitted. After the conditions had been signed off they would need a further sign off by an officer before progressing to delivery and payment.

She advised that of the twelve projects, six were satisfied and ready for a grant funding agreement, the remaining six were moving through the same process.

A summary of the twelve projects was provided to the Board including the funding allocation amount and status. Officers were confident that the projects would be submitted to Government by the deadline of 22 March 2022.

Questions were raised about the status of projects however it was suggested that the discussion be revisited during the Part B item identified at item 12 of the agenda.

RESOLVED that the project programme update be noted.

**30. Programme Re-Profile Options Report (To Follow)**

Gill Wilson (Growth Strategy and Funding Manager) provided a very brief overview of the Re-profile report and advised a decision be sought on whether or not to accept the Investment Board recommendations.

Angela Andrews (Chair of the Investment Sub-Committee) briefly outlined the projects being submitted as advised by the Chair to the Board for clarity before it was put to the Board for a decision.

It was moved and seconded and upon being put to the vote it was RESOLVED that the Investment Board recommendations of the following projects be submitted subject to final approval by the Accountable body:

- Science and Innovation
- Barbican
- Sincil Bank
- Store of StoriesHEAT Project

**31. Date and Time of Future Meetings**

It was agreed that the next meeting of the Lincoln Town Board on 8 July 2022 would take place in person at City Hall offices. The use of hybrid technologies would be explored to enable virtual attendance. However, it was explained that at present, this equipment was not available in the committee rooms.

Dates of future meetings were included on the agenda.

### **32. Communications Update (Verbal Report)**

Caroline Killeavy (YMCA) informed the Board that a sub-group had successfully been set up to oversee the Engagement Plan. Members of the sub-group were confirmed as follows:- Steve Welsby, Sarah Curtis, Ric Metcalfe, Karl McCartney and Charlotte Goy, with Caroline Killeavy acting as Chair.

Funding had been secured to recruit a new Communications Officer post. Human Resources were in the process of approving a job description and person specification before advertising the role. The post would be full time however part of the role would be allocated solely to the Lincoln Town Deal.

Caroline Killeavy provided Board members with a brief overview of a presentation for “Be Lincoln” campaign explaining how elements of it were being refreshed and made a recommendation to the Board asking for any changes.

Board members suggested a few amendments to the overall look and submitted them to the Communications Team. A draft handbook had also been in circulation to help deliver and maximise the impact of communication channels. It was advised that the presentation and handbook would also be presented at the Breakfast Briefing on 8 April 2022.

It was moved and seconded and upon being put to the vote it was RESOLVED that:

- The Communications Team make changes to the “Be Lincoln” presentation.
- Progress of the “Be Lincoln” campaign be added to the agenda for the next meeting.

### **33. Update on implications of Levelling Up White Paper (Verbal Report)**

Kate Ellis (Strategic Major Developments Director) advised the Board that officers were expecting notification on what was required on the UK shared prosperity funding and guidance in the next coming weeks. A follow up would be provided once documents had been received and in addition, a briefing note on what it would mean for the City of Lincoln.

RESOLVED that the update be noted.

### **34. Any Other Business (Verbal Report)**

None.

### **35. Exclusion of Press and Public**

RESOLVED that the press and public be excluded from the meeting during consideration of the following item(s) of business because it was likely that if members of the public were present there would be a disclosure to them of ‘exempt information’ as defined by Section 100I and Schedule 12A to the Local Government Act 1972.

### **36. Town Deal Programme and Business Case Development - Town Deal Update Report**

It was advised that the majority of projects were on track and there were no negative impacts at present. Officers were confident with the current position but highlighted that there were risks, of which were outlined to the Board.

RESOLVED

That the update be noted.