

## LINCOLN TENANTS' PANEL

**Wednesday, 23 May 2018**

**10.15 am**

**Committee Room 1 - City  
Hall**

Lincoln Tenants Panel  
member(s):

Mick Barber (Standing Chair)  
Members: Caroline Coyle- Fox, John Ranshaw, Felicity  
Kelshall, Kathy Hill, Stephanie Lonsdale-Ellis, Steven  
Bearder.

Also in attendance:

Chris Morton, Emily Craycraft, Rachel Jackson and Andrew  
McNeil.

Apologies:

Debbie Rousseau(Chair), Christine Lamming, Sheila Watkinson  
and Mandy Harley.

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## A G E N D A

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### SECTION A

**Page(s)**

62. Welcome and Apologies

**1.Welcome and Apologies**

The chair opened the meeting and welcomed everyone. Apologies were  
received from Debbie Rousseau(Chair), Christine Lamming, Sheila  
Watkinson and Mandy Harley.

63. Confirmation of Resignations

**2. Confirmation of Resignations**

MB confirmed resignations from Brain Botham, Sharon Elsom and  
Richard Kelly. MB gave a Thank You for their contributions to the LTP.  
CM proposed a letter of recognition was to be sent.

RESOLVED CM to send out letter thanking the LTP members for their  
commitment

64. Brian Botham-Stamp End Area Seat

**3.Confirmation of LTP Stamp End Area Seat Steven Bearder.**

Mb welcomed the new LTP Member Steve Bearder (Stamp End).

RESOLVED Steve Bearder was elected as the new LTP Member for  
Stamp End.

65. Confirmation of Minutes - 11 April 2018

**4. Confirmation of Minutes – 11<sup>th</sup> April 2018**

RESOLVED the minutes are a true record and confirmed, subject to Stephanie Lonsdale – Ellis's information.

It was agreed that a slot would be reserved on the agenda for a Next Gen update and Birchwood update.

66. Declarations of Interest

**5. Declarations of Interest**

RESOLVED there were no issues raised.

67. Leasehold Matters (Felicity Kelsall)

**6. Leasehold Matters (Felicity Kelsall)**

FK nothing further to report as there hasn't been any progress since the last meeting.

MB Proposed distributing newsletters with updates and questionnaires to involve residents.

CM suggested how we could use Kier and their ideas to help get additional Leaseholders as part of the LTP. Proposed that we bring Kier's ideas and information to the next meeting.

It was proposed that another seat for a leaseholder be added to the panel. The LTP members present supported this idea. It was agreed that CM would draft a revised constitution and present it at the next meeting.

RESOLVED the constitution will need re-evaluation, CM requested if anyone had any additions for the constitution to put them forward and to bring information from Kier to next meeting.

68. Scrutiny

**7. Scrutiny**

**a) Allocation and Tenancy (Caroline Coyle – Fox)**

CC explained they are currently awaiting information from Marvin and the council regarding storage and transport for the furniture. This will all be available for the next meeting on 8 June 2018 and the group should be in the position to write a report with recommendations.

CC also stated they were awaiting feedback on the two previous reviews carried out by the group and suggested the LTP make a formal letter of complaint, unhappy with no feedback being provided. AGREED.

MB to arrange meeting with DD ASAP to discuss letter.

Some LTP members requested giving their written permission on proof reading of the letter to give their permission to distribute via email.

AGREED.

RESOLVED CM deadline for response of letter 20<sup>th</sup> June 2018.

AGREED.

**b) Neighbourhood, Community Involvement and Home (John Ranshaw)**

JR arranged a date with tenants for Shuttleworth House to have discussions with operatives on how they feel the service could be improved. By holding this at a neutral venue the operatives would feel less pressure which he then can rely on their behalf.

**Order of business additional item agenda added presented between 7B and 7C.**

Andrew Mcneil presented a report on the De Wint Court Project. (Part B)

**c) Birchwood Next Gen ( Stephanie Lonsdale-Ellis.**

SL nothing to report from Next Gen.

MB proposed to arrange a pre meeting to plan 11<sup>th</sup> June. AGREED.

SL informed the chair of Birchwood Board could be invited to an LTP meeting to become a possible fellow member.

69. Anti-Social Behaviour Monitoring(Debbie Rousseau)

**8.Anti – Social Behaviour Monitoring (Debbie Rousseau).**

Anti – social behaviour referral report to be presented in the next meeting due to no further updates being available.

RESOLVED item deferred to the next meeting

70. ARCH Feedback (John Ranshaw)

**9.ARCH Feedback (John Ranshaw)**

JR handed out information on ARCH, this included Next Meetings, Annual Conferences, Fixed Term Tenancy's, Housing policy changes and Future ARCH. AGREED

MB enquired if there was feedback from ARCH regarding Grenfell?

JR spoke to Dame Judy "it was something that should never have happened" still awaiting inquest and feedback this could take up to a year JR will continue to follow this up.

RESOLVED JR to keep following up the inquest and feedback.

71. Feedback from the Shuttleworth House Residents' Group Meeting (Emily Craycraft)

**10.Feedback from the Shuttleworth House Residents' Group Meeting(Emily Craycraft)**

EC Fire and safety talks were held with residents by Hellen Kettle due to the incident at Grenfell, new cladding was added to Shuttleworth House as a new Fire retardant material.

Handouts were given of the information provided on the meeting, with advice of what to look out for and the signage to assist in any Fire and Safety incident.

RESOLVED the item was noted.

72. LTP Publicity and Membership (Chris Morton)

**11.LTP Publicity and Membership (Chris Morton).**

Feedback from the Arboretum Fun Day where we held a stall, CM stated it was a positive day with lots of helpful feedback from a wide range of resident. This lead to a possibility for a new LTP member.

JR suggest for future plans do we approach the Local Radio.

CM advised of future Fun Days we are attending or holding(Ermine, Hartsholme and Garden Project Bracebridge and Manse)CM also advised LTP members if there are any they know to please make him aware.

RESOLVED the update was noted.

73. Housing Social Media (Chris Morton)

**12.Housing Social Media (Chris Morton)**

Housing Social Media referral report to be presented in the next meeting. This was due to a technical problem and therefore it was not possible to display the report on screen.

RESOLVED the item was deferred to the next meeting.

74. Feedback from East Midlands Tenant Participation Forum (Rachel Jackson)

**13.Feedback from East Midlands Tenant Participation Forum (Rachel Jackson).**

Andrew Cotton the key speak gave information on government Policy, Building of new homes, Statistics on rite to buy, Increasing rites for tenants, The Homelessness Reduction Act 2017 and Securing tenancies for Domestic Violence victims.

RJ provided positive feedback of the overall day with lots of helpful learning workshops to bring back and use.

RESOLVED LTP member requested copies of the information RJ provided and the Universal Credit booklet to the next meeting.

75. LTP Training

**14.LTP Training.**

**a) Feedback from Training (LTP Members)**

FL gave all positive feedback felt it was presented well and the trainer made them feel comfortable and made it easy to understand.

RESOLVED more detail will be included on the agenda regarding training updates.

**b) Upcoming Training Dates (Chris Morton).**

Upcoming Training Dates to be presented in the next meeting.

RESOLVED training dates to be presented at the next meeting.

76. Universal Credit Update (Chris Morton)

**15.Universal Credit Update (Chris Morton).**

RESOLVED CM No further update.

77. Housing Officer Patch Update (Chris Morton)

**16.Housing Officer Patch Update (Chris Morton).**

North Team Moves – TBC

Central Team Moves – No Change

South Team Moves – Julie King moved to part time. New Housing

Officer Katie Esperger Part time.

CM proposed there will be standard updates on Housing Officer changes every meeting.

SL enquired how often the estate inspection are held.

Figures will be found to give at next meeting.

RESOLVED Inspection numbers to bring to next LTP meeting.

78. Items for the Next Meeting

**17.Items for the Next Meeting.**

Upcoming Training Dates (Chris Morton).

Housing Social Media (Chris Morton)

Anti – Social Behaviour Monitoring (Debbie Rousseau).

RESOLVED the items for the next meeting were noted.

79. Non Agenda Items

**18.Non Agenda Items**

There were 5 items raised under this item.

A) Update on flats allocated to the homeless.

B) 57 Evicted last year how many were rehomed?

C) Follow up the lost contact with Newark Council.

D) Date for Keir's event in Manchester.

E) Windows:

How long does the double glaze last?

Are the new windows fitted with triple glazed?

Latches on windows. (Possible invite Matt Hillman to next meeting to provide further information).

AGREED

Next meeting date: Wednesday 20<sup>th</sup> June 2018

Time: 9:30-1:30

Room: Committee Room 1

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