

SUBJECT:	INTERNAL AUDIT PLAN 2018-19
DIRECTORATE:	CHIEF EXECUTIVE AND TOWN CLERK
REPORT AUTHOR:	JOHN SCOTT, AUDIT MANAGER

1. Purpose of Report

1.1 To consider the Internal Audit Plan and Strategy 2018-19

2. Executive Summary

2.1 Members reviewed a draft version of the audit plan before final approval in March. This audit plan sets out the proposed work of Internal Audit for 2018-19.

2.2 The internal audit plan is updated each year and is based upon a risk assessment and our Combined Assurance work and discussions with Management.

3. Report Summary

3.1 A detailed breakdown of the plan and strategy is attached at Appendix A.

3.2 It is likely that Housing Benefit Subsidy claim work will be completed by Internal Audit again during 2018-19 and an allocation is included within the plan.

3.3 Minor variations to the plan may be approved by Management on a risk basis; any major changes will be reported via the Audit Committee in accordance with agreed terms of reference. The intention however is to remain reactive responding to changing circumstances or emerging risks during the year.

3.4 Currently the only changes from the draft plan are that HR work based learning has been included, HR people strategy remains but resources will be assessed in-year for this and equality and diversity is programmed for 19/20 but a management assurance report will be provided during 2018/19.

4. Organisational Impacts

4.1 There are no direct financial implications.

4.2 There are no direct legal implications; the Council has a responsibility under the accounts and audit regulations to provide an adequate and effective internal audit.

5. Recommendation

5.1 That Audit Committee consider the draft internal audit plan for 2018-19.

Is this a key decision?	No
Do the exempt information categories apply?	No
Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply?	No
How many appendices does the report contain?	One
List of Background Papers:	None

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