

15 June 2017 (Monitoring Overview)

| Item(s) | Responsible Person(s) | Vision 2020 Strategic Priority/ Comments |
|--|-----------------------|--|
| Standard Items | | |
| Confirmation of Housing Scrutiny Sub-Committee Members | Democratic Services | Regular Report Lets Deliver Quality Housing |
| Work Programme for 2017-18 – Update | Democratic Services | Regular Report |
| Identify subject item for next Thematic Review (HR Corporate Performance Statistics – agreed at meeting held on 16 Feb 2017) | Democratic Services | Regular Report |
| Monitoring Items | | |
| Financial Performance (Detailed): Outturn 2016/17 Quarter 4 | Rob Baxter | Quarterly Report Professional High Performing Services |
| Performance Monitoring Outturn 2016/17 | Pat Jukes | Quarterly Report-Professional High Performing Services |
| Procurement Lincolnshire – PIR? | Heather Carmichael | Final Report Professional High Performing Services |
| Vision 2020 Performance Reporting Infrastructure | Jay Wilkinson | New Report-Professional High Performing Services |
| Treasury Management Stewardship and Actual Prudential Indicators Report 2016/17 (Outturn) | Rob Baxter | Six Monthly Report Professional High Performing Services |
| Strategic Plan Progress Quarter 4 2016-17 | Rob Baxter | Quarterly Report Professional High Performing Services |
| Strategic Risk Register – Quarterly Report | Rob Baxter | Quarterly Report Professional High Performing Services |
| Central Lincolnshire Local Plan Annual Report 2017/18 including Financial Update | Toby Forbes-Turner | Annual Report Lets Drive Economic Growth |

13 July 2017 (Thematic Review)

| Item(s) | Responsible Person(s) | Strategic Priority/ Comments |
|---|-----------------------|--|
| Standard Items | | |
| Confirmation of Housing Scrutiny Sub-Committee Minutes | Democratic Services | Regular Report Lets Deliver Quality Housing |
| Work Programme for 2017-18 – Update | Democratic Services | Regular Report |
| Portfolio Performance Overview | Pat Jukes | Regular Report Professional High Performing Services |
| Portfolio Under Scrutiny Session – Corporate Management and Customer Services | Portfolio Holder | Annual Session Professional High Performing Services |
| Economic Growth Report | Kate Ellis | Regular Report Lets Drive Economic Growth |
| Thematic Review | | |
| HR Corporate Performance Statistics | Claire Burroughs | Thematic Review Professional High Performing Services |
| Monitoring Item(s) | | |
| Christmas Market Outturn Report 2016 | Simon Colburn | Annual Report Lets Drive Economic Growth |

17 August 2017 (Monitoring Overview)

| Item(s) | Responsible Person(s) | Strategic Priority/ Comments |
|--|-----------------------|---|
| Standard Items | | |
| Confirmation of Housing Scrutiny Sub-Committee Minutes | Democratic Services | Regular Report Lets Deliver Quality Housing |
| Work Programme for 2017-18 | Democratic Services | Regular Report |
| City of Lincoln Council Annual Report 2017 | James Wilkinson | Regular Report |
| Monitoring Items | | |
| Financial Performance (Detailed) – Quarterly Monitoring: Quarter 1 | Rob Baxter | Quarterly Report Professional High Performing Services |
| Performance Quarterly Monitoring: Quarter 1 | Pat Jukes | Quarterly Report Professional High Performing Services |
| Strategic Projects Implementation: Quarterly Monitoring: Quarter 1 | Rob Baxter | Quarterly Report Professional High Performing Services |
| Quarterly Strategic Risk Register Report-Quarter1 | Jaclyn Gibson | Quarterly Report Professional High Performing Services |
| Revenues and Benefits Shared Service Update' | Claire Moses | Quarterly Report Professional High Performing Services |
| Income/Arrears Monitoring report | Claire Moses | Annual Report Professional High Performing Services |

5 Oct 2017 (Thematic Reviews)

| Item(s) | Responsible Person(s) | Strategic Priority/ Comments |
|--|---------------------------|---|
| Standard Items | | |
| Housing Scrutiny Sub-Committee Minutes | Democratic Services | Regular Report Lets Deliver Quality Housing |
| Work Programme for 2017-18 – Update | Democratic Services | Regular Report |
| Portfolio Performance Overview | Pat Jukes | Regular Report Lets Drive Economic Growth |
| Portfolio Under Scrutiny Session – (Planning and Regeneration) | Portfolio Holder | Annual Session Lets Drive Economic Growth |
| Reduce Inequality Report | Angela Andrews | Regular Report Lets Reduce Inequality |
| Thematic Review | | |
| Thematic Review Homelessness Deferred from March 2017 | Alison Timmins/Bob Ledger | Thematic Review Lets Deliver <i>Quality Housing</i> |
| Monitoring Items | | |
| City of Lincoln Profile | Pat Jukes | Annual Report Lets Reduce Inequality |
| Procurement Lincolnshire – Final Annual Progress Report 2017 | Heather Carmichael | Annual Report Professional High Performing Services |
| Scrutiny Annual Report | Democratic Services | Annual Report Professional High Performing Services |
| Other Item(s) | | |
| Christmas Market Stalls/Budget – Brief pre event report | Simon Colburn | Requested Lets Drive Economic Growth |

23 November 2017 (Monitoring Overview)

| Item(s) | Responsible Person(s) | Strategic Priority/ Comments |
|--|-----------------------|---|
| Standard Items | | |
| Housing Scrutiny Sub-Committee Minutes | Democratic Services | Regular Report Lets Deliver Quality Housing |
| Work Programme for 2017-18 – Update | Democratic Services | Regular Report |
| Portfolio Performance Overview | Pat Jukes | Regular Report Lets Reduce Inequality |
| Portfolio Under Scrutiny Session - Social Inclusion and Community Cohesion | Portfolio Holder | Annual Session Lets Reduce Inequality |
| Monitoring Items | | |
| Financial Performance (Detailed) – Quarterly Monitoring: Quarter 2 | Rob Baxter | Quarterly Report Professional High Performing Services |
| Performance Quarterly Monitoring: Quarter 2 | Pat Jukes | Quarterly Report Professional High Performing Services |
| Strategic Projects Implementation: Quarterly Monitoring: Quarter 2 | Rob Baxter | Quarterly Report Professional High Performing Services |
| Strategic Risk Register – Quarterly Report Quarter 2 | Rob Baxter | Quarterly Report Professional High Performing Services Services |
| Treasury Management and Prudential Code Update Report – Half Yearly Report | Rob Baxter | Half Yearly Report Professional High Performing Services |
| Performance Report-CMS | Paula Burton | Annual Report Lets Deliver Quality Housing |
| High Performing Services | Angela Andrews | Regular Report Professional High Performing Services |
| Other item(s) | | |
| Budget Theme Group – Nominees- | Jaclyn Gibson | Annual Appointment Professional High Performing Services |

25 January 2018 (Thematic Reviews)

| Item(s) | Responsible Person(s) | Strategic Priority/ Comments |
|--|-----------------------|---|
| Standard Items | | |
| Housing Scrutiny Sub-Committee Minutes | Democratic Services | Regular Report Lets Deliver Quality Housing |
| Work Programme for 2017-18 - Update | Democratic Services | Regular Report |
| Portfolio Performance Overview | Pat Jukes | Regular Report Lets Deliver Quality Housing |
| Portfolio Under Scrutiny Session – Housing | Portfolio Holder | Annual Session Lets Deliver Quality Housing |
| Quality Housing Report | Bob Ledger | Regular Report Lets Deliver Quality Housing |
| Monitoring Item(s) | | |
| Christmas Market Outturn 2017- Update | Simon Colburn | Pre Annual Report Lets Drive Economic Growth |

22 February 2018 (Monitoring Overview)

| Item(s) | Responsible Person(s) | Strategic Priority/ Comments |
|--|-----------------------|---|
| Standard Items | | |
| Housing Scrutiny Sub-Committee Minutes | Democratic Services | Regular Report Lets Deliver Quality Housing |
| Work Programme for 2017-18 - Update | Democratic Services | Regular Report |
| Portfolio Performance Overview | Pat Jukes | Regular Report Lets Enhance Our Remarkable Place |
| Portfolio Under Scrutiny Session – (Recreational Services and Health) | Portfolio Holder | Annual Session Lets Enhance Our Remarkable Place |
| Monitoring Items | | |
| Financial Performance (Detailed) – Quarterly Monitoring: Quarter 3 | Rob Baxter | Quarterly Report Professional High Performing Services |
| Performance Quarterly Monitoring: Quarter 3 | Pat Jukes | Quarterly Report Professional High Performing Services |
| Strategic Projects Implementation: Quarterly Monitoring: Quarter 3 | Rob Baxter | Quarterly Report Professional High Performing Services |
| Strategic Risk Register – Quarterly Report Quarter 3 | Rob Baxter | Quarterly Report Professional High Performing Services |
| Feedback from Budget Review Group | Jaclyn Gibson | Annual Report Professional High Performing Services |

29 March 2018 (Thematic Reviews)

| Item(s) | Responsible Person(s) | Strategic Priority/ Comments |
|---|-----------------------|--|
| Standard Items | | |
| Housing Scrutiny Sub-Committee Minutes | Democratic Services | Regular Report Lets Deliver Quality Housing |
| Draft Work Programme for 2018/19 | Democratic Services | Regular Report |
| Portfolio Performance Overview | Pat Jukes | Regular Report Vision 2020 (Mixed) |
| Portfolio Under Scrutiny Session – Environmental Services and Public Protection | Portfolio Holder | Annual Session Vision 2020 (Mixed) |
| Remarkable Place Report | Simon Walters | Regular Report Lets Enhance Our Remarkable Place |
| Other item(s) | | |
| Christmas Market 2017 Outturn Report | Simon Colburn | Annual Report Lets Drive Economic Growth |
| High Performing Services Annual Update | Angela Andrews | Annual Progress Report Professional High Performing Services |

Portfolio Under Scrutiny Sessions

| Date | Portfolio |
|------------------|--|
| 13 July 2017 | Corporate Management and Customer Services |
| 5 October 2017 | Planning Policy and Economic Regeneration |
| 23 November 2017 | Social Inclusion and Community Cohesion |
| 25 January 2018 | Housing |
| 22 February 2018 | Recreational Services and Health |
| 29 March 2018 | Environmental Services and Public Protection |