

Overpayment Schedule Recovery Guidance 2017-18

The aim of the guidance is to assist officers when making decisions on the amount an overpayment schedule recovery should be reduced to.

Please ensure the customer has completed an income and expenditure form before making a decision.

The following amounts can be agreed:

If the customer has no shortfall between income and expenditure or if the excess income is less than £10.00	Minimum weekly schedule recovery is: £3.70
If the customer has an excess income of between £10.00 and £20.00	Minimum weekly schedule recovery is: £7.40
If the customer has an excess income of over £20.00	Minimum weekly schedule recovery is: £11.10

The following amounts can be agreed for overpayments created as a result of fraud:

If the customer has no shortfall between income and expenditure or if the excess income is less than £10.00	Minimum weekly schedule recovery is: £7.40
If the customer has an excess income of between £10.00 and £20.00	Minimum weekly schedule recovery is: £11.10
If the customer has an excess income of over £20.00	Minimum weekly schedule recovery is: £18.50

APPENDIX 2 – Revenues and Benefits Joint Committee – 28 November 2017 –
Housing Benefit Overpayments

Please ensure that you consider where the customer has excess income, that it is sustainable and would be reasonable to live off for any length of time.

Please ensure you are taking any earned income disregards into consideration when setting schedule recovery amounts.

Any arrangements should be reviewed in 12 month time.