

SUBJECT:	ANNUAL REPORT 2015/16
DIRECTORATE:	CHIEF EXECUTIVE
REPORT AUTHOR:	MARTIN WALMSLEY, HEAD OF SHARED REVENUES AND BENEFITS

1. Purpose of Report

- 1.1 To provide Members with the third Revenues and Benefits shared service Annual Report, for 2015/16.

2. Executive Summary

- 2.1 Appendix 1 to this report is the Revenues and Benefits shared service Annual Report, for 2015/16.

3. Background

- 3.1 Officers believe it is useful to summarise key challenges, successes and initiatives in an Annual Report document, which can be circulated internally amongst Revenues and Benefits colleagues but also to other internal and external stakeholders – to help promote understanding of the work taking place in our shared service.
- 3.2 Appendix 1 contains the shared service's Annual Report for 2015/16.

4. Strategic Priorities

- 4.1 Growing the local economy: Granting of Business Rates reliefs as appropriate can assist businesses to succeed and grow.
- 4.2 Protecting the poorest people in Lincoln: The Benefits Service has a key role in reducing poverty and disadvantage; by ensuring residents receive the benefits they are entitled to and providing money/debt advice. Digital Inclusion, Channel Shift, Financial Inclusion and Partnership Working are key priorities for the shared service.

5. Organisational Impacts

- 5.1 Finance: There are no direct financial implications arising from this report.
- 5.2 Legal Implications including Procurement Rules: There are no direct Legal or Procurement implications arising from this report.
- 5.3 Equality, Diversity & Human Rights: There are no direct Equality, Diversity or Human Rights implications arising from this report.

6. Risk Implications

6.1 A Risk Register is in place for the Revenues and Benefits shared service.

7. Recommendation

7.1 Members note the production of the 2015/16 Annual Report, and make representations as to how the document could be utilised and perhaps further expanded for future years.

Is this a key decision? ~~Yes/No~~

Do the exempt information categories apply? ~~Yes/No~~

Does Rule 15 of the Scrutiny Procedure Rules (call-in and urgency) apply? ~~Yes/No~~

How many appendices does the report contain? One

List of Background Papers: None

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