

SUBJECT:	TERMS OF REFERENCE AND MEMBERS' CODE OF CONDUCT
REPORT BY:	DIRECTOR OF RESOURCES
LEAD OFFICER:	CAROLYN WHEATER – ASSISTANT DIRECTOR (LEGAL AND CORPORATE SUPPORT SERVICES)

1. Purpose of Report

1.1 To highlight the terms of reference agreed by Council on 16 April 2013.

2. Revisions Made to the Terms of Reference

2.1 As agreed at the meeting of 11 March 2013, the Ethics and Engagement Committee's terms of reference were amended to allow the Leader to be appointed to take part in all matters other than those directly relating to complaints made against members of the Council. The revised terms of reference are attached as **Appendix A**.

3. Revisions Made to the Member Code of Conduct

3.1 Also agreed at the meeting of 11 March 2013 was a technical revision to the Member Code of Conduct reflecting the changes made to the national principles of public life. The revised Member Code of Conduct is attached for information as **Appendix B**.

4. Organisational Impacts

4.1 Finance

There are no financial implications arising from this report.

4.2 Legal Implications

There are no legal implications arising from this report.

5. Recommendation

5.1 It is recommended that the Ethics and Engagement Committee notes the revisions to its terms of reference and the Member Code of Conduct.